

GREAT FUTURES START **HERE.**



Office Use Only:
Phone Screen <input type="checkbox"/>
Personal Interview <input type="checkbox"/>
Placement _____
Date Completed _____
Initials _____

Volunteer Application

Personal Information – Please Print Clearly

Last Name		First Name	Middle Name	
Address		City	State	Zip Code
(____)____-____		(____)____-____	____/____/____	
Phone Number	Alternative Phone		Date of Birth	
____-____-____				
Social Security Number				

Email Address		@	_____	

*Date of birth is being requested only for the purpose of identification in obtaining accurate retrieval of records, and will not be used for discriminatory purposes.

Background

Are you bilingual? Yes No
If yes, what languages do you speak: _____

Do you have children in the program? Yes No
If yes, child's name(s): _____

Do you have a valid driver's license? Yes No
Driver's License Number: _____ State: _____

Have you ever been convicted of or plead guilty to any crime(s)? Yes No
If yes, explain: _____

Do you have friends or family that currently work for the Boys & Girls Clubs of Malibu? Yes No
If yes, explain: _____

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Interests

List previous volunteer experience(s) and affiliation to the community of Malibu:

How did you become interested in volunteering at the Boys & Girls Clubs of Malibu?

Why would you like to volunteer for the Boys & Girls Clubs of Malibu?

Location Preference & Availability

Select the site(s) you are interested in volunteering

- Boys & Girls Club of Malibu - Teen Center 30215 Morning View Dr. Malibu, CA 90265
- Boys & Girls Club of Malibu – Malibu Elementary 6955 Fernhill Dr. Malibu, CA 90265
- Boys & Girls Club of Malibu – Webster 3602 Winter Canyon Rd. Malibu, CA 90265

Please note: the hours for each Club site vary. Weekends include special events and field trips only.

Monday	From: _____	To: _____	Hours per week: _____
Tuesday	From: _____	To: _____	
Wednesday	From: _____	To: _____	
Thursday	From: _____	To: _____	
Friday	From: _____	To: _____	

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BOYS & GIRLS CLUB
OF MALIBU

Onboarding Policy Agreement

Background Check Policy

All Boys & Girls Clubs of Malibu (the Club) are subject to background checks. All BGCM volunteers may be subject to ongoing background checks during their service. Background checks will be conducted in accordance with applicable law and may include, but are not limited to, checks of a volunteer's driver's license, National Sex Offender searches, state and federal criminal record searches. Offenses or convictions may prevent on-going employment.



AUTHORIZATION AND RELEASE TO OBTAIN INFORMATION

Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws, I hereby authorize and permit VeriScreen, Inc. aka VeriRent to obtain a consumer report and/or an investigative consumer report which may include the following:

1. My employment records;
2. Records concerning any driving, criminal history, credit history, civil record, workers' compensation (post-offer only) and drug testing;
3. (For truck drivers only) In accordance with the Department of Transportation Motor Carrier Safety Regulations, Section 382.413, information concerning alcohol and controlled substances for the past 3 years;
4. Verification of my academic and/or professional credentials; and information and/or copies of documents from any military service records.

I understand that an "investigative consumer report" may include information as to my character, general reputation, personal characteristics, and mode of living, which may be obtained by interviews with individuals with whom I am acquainted or who may have knowledge concerning any such items of information. I am entitled to know if employment or promotion is denied because of information obtained by my prospective employer from a Consumer Reporting Agency.

I agree that a copy of this authorization has the same effect as an original and if my application is accepted I understand that VeriScreen will be allowed to perform a background check on a yearly/quarterly or during the process of determining a promotion, re-certification, continued qualification or as the result of reasonable suspicion. I understand and acknowledge that under provision of the Fair Credit Reporting Act I may request a copy of any consumer report from the consumer reporting agency that compiled the report, after I have provided proper identification.

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I authorize VeriScreen, Inc. aka VeriRent to obtain and prepare an investigative consumer report as set forth above, as part of its investigation of my employment application. This authorization shall remain in effect over the course of my employment. Reports may be ordered periodically during the course of my employment. NOTE: Except for those states where an annual release is required, i.e. California (CALIFORNIA- Continuing consent concept is inapplicable and a separate authorization must be requested each time a report is ordered. - CA Civ. Code 1786.22)

New York/Maine applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. You may also contact the Company to request the name, address, and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which the Company shall provide within 5 days.

New York applicants or employees only: Upon request, you will be informed whether or not a consumer report was requested by the Company, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing, you also acknowledge receipt of Article 23-A of the New York Correction Law.

Oregon applicants or employees only: Information describing your rights under federal and Oregon law regarding consumer identity theft protection, the storage and disposal of your credit information, and remedies available to you should you suspect or find that the Company has not maintained secured records is available to you upon request.

Washington State applicants or employees only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

California applications or employees only: By signing you also acknowledge receipt of the Notice Regarding Background Investigation Pursuant to California Law. Please inform our organization if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California Law.

Minnesota/Oklahoma applications or employees only: Please inform our organization if you would like to receive a copy of a consumer report if one is obtained by the Company.

_____ I agree to have a background check before beginning any service with the Club

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Social Media/Newsletter Consent

For both internal and external use, I acknowledge that the Club may utilize photographs and videos of me taken during involvement in the Club's activities or events.

_____ I agree to the use of my photograph/videos for the publicity and public relations of the Club, and its partner agencies.

Emergency Contact Information

Last Name		First Name		Relationship	
Address		City		State	Zip Code
(____)____-____ Phone Number		(____)____-____ Alternative Phone			

Acknowledgement

I certify that the facts which I have provided are true, complete, and correct to the best of my knowledge. I understand that a volunteer receives no monetary compensation for work done. I also understand that the completion of this volunteer application does not automatically guarantee me a volunteer position. In addition, I understand that if given a volunteer position, I will be expected to observe the volunteer expectations and code of conduct during all my service hours. As a condition of volunteering, I give permission for the Boys & Girls Clubs of Malibu to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the Club receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability Boys & Girls Clubs of Malibu, the officers, employees and volunteers thereof, or any other person or organization that may provide such information.

_____	_____
Applicant Signature	Date

Applicant Name

QUESTIONS?
Contact Siugen Constanza 310-457-2582
***SUBMIT FORM TO SIUGENCONSTANZA@BGCMALIBU.ORG**

The Boys & Girls Clubs of Malibu does not discriminate on the basis of race, ethnicity, national origin, religion, sex, sexual orientation or other non-merit factors. For more information please call the administration office 310-457-1400.